

Terms of Reference for Individual Consultant

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA China Office
Purpose of consultancy:	<p>Violence against women and girls is one of the most prevalent human rights violations in the world. The elimination of violence against women and girls is of high priority for UNFPA - the United Nations Population Fund - the United Nations sexual and reproductive health agency. By 2030, UNFPA aims to achieve zero violence or harmful practices against women and girls.</p> <p>To respond to the needs of Gender-based Violence (GBV) victims to essential services that support their safety, health and access to justice, the Essential Service Package for Women and Girls subject to Violence (ESP) was formally launched in 2015 and is being rolled out globally in selected pilot and self-starter countries. For example, UNFPA, in partnership with sister UN agencies, has supported governments in the Asia and Pacific region to roll out the ESP which brings multiple sectors – police and justice, health, social services – together to provide comprehensive multiple coordinated responses to those who have experienced GBV. In 2019, five countries (Vietnam, Pakistan, Cambodia, Kiribati and Solomon Islands) completed the pilot phase of the ESP resulting in strengthened service provision and coordination. An additional ten non-pilot countries are also adapting these guidelines into national policies and programmes.</p> <p>UNFPA is now implementing the ninth country programme (CP9, 2021-2025) in China. Under the gender component of the UNFPA/China CP9, UNFPA advocates and supports, in collaboration with national partners and UN agencies, the establishment of functional multi-sectoral coordination mechanisms for effective enforcement of the Anti-Domestic Violence Law through rolling out the ESP.</p> <p>China considers the elimination of violence against women, including domestic violence, as a top priority of its Gender Equality and Women’s Empowerment (GEWE) agenda. The first Anti-Domestic Violence Law in China was enacted on 1st March 2016, which sets up the legislation framework for domestic violence (DV) response and prevention. The Law adopts innovative measures and mechanisms on victim relief, survivor empowerment, perpetrator intervention and mandatory reporting, and calls for multi-sector coordination and collaboration in its implementation. After 6 years of implementation, noteworthy progress on Anti-DV implementation has been made by different duty bearers as 14 out of 31 provinces in Mainland China have passed provincial level legislation to implement the Anti-DV law. Moreover, some line ministries such as the Ministry of Public Security issued sectoral guidelines for the law enforcement.</p> <p>Despite the progress, challenges and gaps to effectively prevent and respond to DV in all respects, from police, justice, health, social services to coordination remain. In 2021, UNFPA supported China Women’s University to conduct the study on multi-sectoral coordination mechanisms for prevention and response to domestic violence. The key findings of the study shows that the multi-sectoral</p>

	<p>coordination mechanisms in China need to be further strengthened in the following areas:</p> <ul style="list-style-type: none"> To establish a legal and policy framework for multi-sectoral coordination mechanisms to further define and detail the allocation of responsibilities among relevant sectors for the operation of the multi-sector collaboration mechanism; To further improve the operational standards for multi-sectoral coordination mechanisms ; To improve monitoring and evaluation of multi-sectoral coordination mechanisms; To document and disseminate good practices of effective multi-sectoral coordination mechanisms for experience sharing; To strengthen the role of social sectors in multi-sectoral coordination mechanisms. <p>In 2021, China launched and started to implement its 14th Five-Year Plan (FYP) for Economic and Social Development (2021-2025). In the outline of the 14th FYP, a separate section entitled “promotion equality between men and women and women’s all-round development” specifies that China will implement National Program for Women’s Development in depth, continuously improve the environment for women’s development, and ensure women’s equal rights and equal access to economic and social development in accordance with the law. The National Program for Women’s Development (2021-2030) was officially launched in September 2021 which sets the national objectives and priorities in women’s development to be achieved by 2030. “To implement the Anti-DV law to prevent and eliminate all forms of domestic violence against women” is one of the main objectives under the theme of women and the law and the strategies and measures have been also identified. The related ministries and provinces are developing their own implementation plans for the National Program for Women’s Development (2021-2030).</p> <p>In this regard, in line with the 2022 Annual Work Plan of gender output, UNFPA will recruit one international consultant and one national consultant, as a team, to conduct a study on multi-sectoral coordination mechanisms for GBV/DV prevention and response.</p>
<p>Scope of work:</p> <p><i>(Description of services, activities, or outputs)</i></p>	<p>The study will document international and national good practices in multi-sectoral coordination mechanisms for GBV/DV prevention and response and provide technical options to strengthen multi-sectoral coordination mechanisms at national and subnational levels in China. The results of the study will inform China’s efforts in strengthening multi-sectoral coordination mechanisms in DV prevention and response for the enforcement of the Anti-Domestic Violence Law and the implementation of the National Program for Women’s Development (2021-2030).</p> <p>The national consultant is expected to:</p> <ul style="list-style-type: none"> ● Based on the results of the study on multi-sector coordination mechanisms for prevention and response to domestic violence in 2021, conduct mapping of the existing multi-sectoral coordination mechanisms for GBV/DV prevention and response at sub-national level in China and identify provinces/prefecture/counties for good practices documentation in line with

	<p>the ESP based on the mapping results (2 for each administrative level – provincial, prefecture and county level);</p> <ul style="list-style-type: none">• Document good practices and provide in-depth analysis of subnational level experiences in multi-sectoral coordination mechanisms including standards for coordination, action plan. Agreements for agency membership and participation in coordination mechanisms, case management/case review process, standard operating procedures for coordination mechanisms, community awareness of violence against women and girls and monitoring and evaluation.• Summarize opportunities, challenges and gaps of the establishment of functional multi-sectoral coordination mechanisms for GBV/DV prevention and response in China based on the results of the study multisector coordination mechanisms for prevention and response to domestic violence in 2021, international and national good practices documentation and consultations with key stakeholders;• Develop technical options for strengthening multi-sectoral coordination mechanisms at national and subnational levels for GBV/DV prevention and response in China to address the gaps identified in the study. <p>As a team member, the national consultant is expected to provide background information about GBV/DV programmes in China and give contextual guidance to the international consultant to ensure the technical options are tailored to the national context. The national consultant is responsible for preparing the Chinese version of the deliverables of the consultancy.</p> <p>The expected outputs/deliverables of this consultancy include:</p> <ul style="list-style-type: none">• A design report outlining the overall design of the study including objectives and scope of the study, methodology and approach with a detailed description of the data collection plan and tools;• A draft study report with key findings, conclusions and recommendations;• A final study report to incorporate comments/feedback from UNFPA and other key stakeholders.
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Duration and working schedule:	<p>25 working days within a period from August 29 to November 30, 2022.</p> <p>The expected working schedule is as follows:</p> <table border="1" data-bbox="467 317 1466 877"> <thead> <tr> <th>Tasks</th> <th>Indicative Dates</th> </tr> </thead> <tbody> <tr> <td>Start of the assignment</td> <td>August 29, 2022</td> </tr> <tr> <td>Desk review and preparation of the design of the study</td> <td>August 29 to September 11, 2022</td> </tr> <tr> <td>Submission of the design report</td> <td>September 12, 2022</td> </tr> <tr> <td>Revision and finalization of the design report</td> <td>September 12 to 18, 2022</td> </tr> <tr> <td>Submission of the final design report</td> <td>September 19, 2022</td> </tr> <tr> <td>Data/information collection and analysis including consultation with the stakeholders and preparation of the draft report</td> <td>September 20 to October 30, 2022</td> </tr> <tr> <td>Submission of the draft study report</td> <td>October 31, 2022</td> </tr> <tr> <td>Revision and finalization of the study report</td> <td>November 1 - 30, 2022</td> </tr> <tr> <td>Submission of the final study report</td> <td>November 30, 2022</td> </tr> </tbody> </table>	Tasks	Indicative Dates	Start of the assignment	August 29, 2022	Desk review and preparation of the design of the study	August 29 to September 11, 2022	Submission of the design report	September 12, 2022	Revision and finalization of the design report	September 12 to 18, 2022	Submission of the final design report	September 19, 2022	Data/information collection and analysis including consultation with the stakeholders and preparation of the draft report	September 20 to October 30, 2022	Submission of the draft study report	October 31, 2022	Revision and finalization of the study report	November 1 - 30, 2022	Submission of the final study report	November 30, 2022
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Place where services are to be delivered:	The national consultant will perform the tasks assigned from his/her home office.																				
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>Expected deliverables and delivery dates:</p> <ul style="list-style-type: none"> • The design of the study based on desk review and as per the TOR by September 12, 2022 • The draft study report by October 31, 2022 • The final study report by November 30, 2022 <p>All deliverables will be in both English and Chinese in electronic forms.</p>																				
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> • Develop a work plan with a time schedule agreed by UNFPA China CO at the start of the assignment; • Report progress and findings to UNFPA China CO periodically; • Produce and submit the deliverables of the assignment as per agreed schedule. 																				
Supervisory arrangements:	Ms. Ren Yanan, Programme Analyst (Gender/GBV), UNFPA China Office will supervise the consultancy during the contract period.																				
Expected travel:	None																				
Required expertise, qualifications and competencies, including language requirements:	<p>Qualifications of the national consultant include:</p> <ul style="list-style-type: none"> • Advanced degree in social sciences with specialization in gender; • At least 7 years of demonstrated experience in conducting research for UN agencies and /or other international organizations in the area of gender and women's empowerment; • Experience in and substantive knowledge of gender in particular gender based violence issues in China with proven records of publications on gender equality and women's development; 																				

	<ul style="list-style-type: none"> ● Knowledge of UN/UNFPA mandate and guidelines on gender/GBV programme; ● Experience in and good knowledge of China's governance and strong professional network with Chinese government, think tanks and NGOs working on gender/GBV;; ● Ability to work in a team with good communication ● Excellent report writing skills in both English and Chinese.
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<ul style="list-style-type: none"> ● Ensure the quality assurance of deliverables of the assignment (e.g. the design report, the draft and the final report of the study); ● Ensure the dissemination of the study report with key stakeholders and utilization of the key findings, conclusions and recommendations.
<p>Other relevant information or special conditions, if any:</p>	<p>Lump sum payment of consultancy fee will be made upon satisfactory submission and acceptance by UNFPA China Office of the expected deliverables.</p>