

FOR SALE

TO ALL **DATE:** 28 February 2024
FILE: OM/AM/2024

FROM United Nations Population Fund, China
SUBJECT Sale of UNFPA Equipment


In line with UNFPA Policies and Procedures Manual – Asset Management, UNFPA China is hereby offering for sale of some office equipment described in the attached sale ad, to the **highest bidder**, on an **as is –where is** basis.

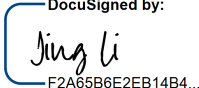
Those items can be inspected during office hours in UNFPA China Office from the date of this announcement to 13 March 2024.

The bids should be submitted in a **sealed** envelope of your own organization by 16:00, 13 March 2024, **addressed to UNFPA China Office**. Referring to UNFPA HQ's instructions on disposing items with value below \$5000, acceptance of the highest bid will be determined by UNFPA China.

UNFPA China reserves the right to reject any offer.

Contact Person: Ms. Jiang Nan
1-16, Tayuan Diplomatic Office Building 14 Liangmahe Nanlu
Tel: 6532 0506 ext 267
Fax: 65322510

Approved by: 
Ms. Justine Coulson
Representative, UNFPA China

CL: Ms. Li Jing, Operations Manager, UNFPA China 

List of office equipment for sale

No.1/2024

Item number	Tag Number	Asset ID	Description	Purchased in Year	Value (USD)
1	5CNHYM8000002	CHN40:000000000710	APC UPS	2007	594.00
2	5CNIT8000006	CHN40:000000000845	Laptop Thinkpad E330	2012	1,309.52
3	5CNIT8000020	CHN40:000000000923	Lenovo Laptop T450	2015	1,804.58
4	5CNIT8000021	CHN40:000000000925	Lenovo Laptop T450	2015	1,537.23
5	5CNIT8000022	CHN40:000000000930	Laptop Microsoft Surface Pro4	2016	1,509.13
6	5CNIT1000002	CHN40:000000001002	Server Dell Power Edge R540	2017	4,766.00
7	5CNIT8000024	CHN40:000000001007	ThinkPad X280	2018	1,671.98
8	5CNIT8000025	CHN40:000000001008	THINKPAD X280	2018	1,912.12
9	5CNIT8000026	CHN40:000000001009	THINKPAD X280	2018	1,503.62
10	5CNIT8000027	CHN40:000000001010	THINKPAD X280	2018	1,503.62
11	5CNIT8000028	CHN40:000000001011	THINKPADX280	2018	1,503.62
12	5CNIT8000029	CHN40:000000001012	THINKPADX280	2018	1,503.62
13	5CNIT8000030	CHN40:000000001013	THINKPADX280	2018	1,503.62

To: UNFPA Beijing, China

Bid No.: 01/2024

Subject: Bid to Purchase the Below-Mentioned Items

I, the undersigned hereby agree to purchase the below-mentioned items on an as is-where is basis for the amount indicated below. I agree that if I am the highest bidder and I purchase the below-mentioned item for the amount I have bid, the sale would be final and irrevocable.

As the below-mentioned item are purchased by UNFPA, Beijing, duty free, in accordance with the Government of the Chinese regulations, I assume full responsibility related to possible transfer of ownership, customs clearance, payment of duties, and any other related formalities.

<u>Item No.</u>	<u>Description</u>	<u>RMB</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Signature of bidder)

Date